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August 25, 2017
AMENDED NOTICE OF JOB VACANCY
#17-209

An opportunity currently exists in the unclassified service within the Department of Law & Public Safety, Division of Law, for applicants who meet the job requirements specified below:

TITLE: Deputy Attorney General 1
(Section Chief - Consumer Affairs Counseling Section)

SALARY: \$91,735.50 to \$128,428.42

LOCATION: Division of Law
Community Affairs Counseling Section
124 Halsey Street, 5th Floor, Newark, NJ

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the supervision of the Assistant Attorney General in Charge of the Consumer Affairs Counseling Section, provides legal counsel and representation to professional and occupational licensing boards and committees and to the Division of Consumer Affairs; plans and manages the supervision and operations of the section; assigns matters and supervises all Deputy Attorneys General in the section; evaluates the performance of assigned Deputy Attorneys General; conducts case file reviews; other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Five (5) years of experience as a practicing attorney, two (2) years of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

PREFERENCE: Preference will be given to applicants who demonstrate experience in having provided both written and oral advice to multi-member decision-making bodies on regulatory issues, investigations and administrative enforcement actions, as well as the Open Public Meeting Act and the Open Public Records Act.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If you possess the required experience and are interested in the position, you must complete an application found on the Division of Law's website at <http://www.nj.gov/oag/law/pdf/dagapp-form-fill.pdf> (current Division of Law employees need only send a resume and cover letter).

When completed, please send the application, a resume, cover letter indicating vacancy #17-209, Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample with your name on it, and a copy of your law school transcripts, together in one package, before the closing date of September 11, 2017 to:

Recruitment Coordinator
LPS.Humanresources@lps.state.nj.us

-OR-

Recruitment Coordinator
Office of the Attorney General
P.O. Box 081
Trenton, NJ 08625-0085

ALL ITEMS MUST BE SUBMITTED TOGETHER IN ONE PACKAGE.

If submitting your documents via email you must include #17-209 in the subject-line.

Please do not submit your documents in duplicate; choose one delivery method: email or hard copy.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

