



State of New Jersey

PHILIP D. MURPHY
Governor

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 080
TRENTON, NJ 08625-00128

GURBIR S. GREWAL
Attorney General

SHEILA Y. OLIVER
Lt. Governor

JENNIFER E. FRADEL
Administrator

July 13, 2018
NOTICE OF JOB VACANCY
#18-160

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 1
(Section Chief)

SALARY: \$91,735.50 to \$128,425.42
(Departmental salary cap at \$128,000.00)

LOCATION: Division of Law
Department of Children & Families Practice Group
Department of Children & Families Central Section
Trenton, NJ

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the supervision of Assistant Attorneys General in the Department of Children & Families Practice Group in Trenton, provides counsel and representation to all of the Section’s clients; will oversee the Section; plans and manages the supervision and operations of the Section; assigns matters and supervises all Deputy Attorneys General in the Section; evaluates the performance of assigned Deputy Attorneys General; conducts case file reviews; performs other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Five (5) years of experience as a practicing attorney, two (2) years of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

PREFERENCE: Preference will be given to applicants who have experience in the areas of litigation, child abuse and neglect, termination of parental rights, administrative law, and/or licensing and employment law.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, applicants must complete a Division of Law attorney application for employment, found at http://www.nj.gov/oag/law/pdf/dagapp-form-fill_rev012618.pdf then forward the completed application, along with a resume, cover letter indicating vacancy #18-160, copy of Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample with your name on it, and a copy of your unofficial law school transcripts. All items must be sent together, in one package, before the closing date of July 27, 2018 to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Office of the Attorney General
P.O. Box 081
Trenton, NJ 08625-0085

Current Division of Law employees need only send a resume and cover letter.

If submitting your documents via email you must include 18-160 in the subject-line.

Please do not submit your documents in duplicate; choose one delivery method: email or hard copy.

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

