State of New Jersey

	OFFICE OF THE ATTORNEY GENERAL	
PHILIP D. MURPHY	DEPARTMENT OF LAW AND PUBLIC SAFETY	GURBIR S. GREWAL
Governor	PO BOX 080	*Attorney General*
	TRENTON, NJ 08625-0081	
SHEILA Y. OLIVER		JENNIFER E. FRADEL
Lt. Governor		*Administrator*

July 13, 2018
NOTICE OF JOB VACANCY
#18-162

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Assistant Attorney General

SALARY: $106,194.89 to $148,663.37
(Departmental salary cap at $128,000.00)

LOCATION: Division of Law
Environmental Practice Group
Richard J. Hughes Justice Complex
Trenton, NJ

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the supervision of the Assistant Attorney General in charge of the Environmental Practice Group and/or the Director or Deputy Director of the Division of Law, will be responsible for the oversight and management of the Environmental Practice Group in Trenton; will oversee and supervise the work of the assigned Sections within the Practice Group; will oversee counseling and representation of client agencies of the practice group; will oversee all aspects of litigation within assigned Sections, including screening of matters, discovery, motion practice, trial work and appellate briefings; will oversee all aspects of transitional matters and counseling assignments; will participate in evaluations of Section Chiefs and Assistant Section Chiefs; and, will perform other duties as assigned.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of professional legal experience as an attorney at law of the State of New Jersey in the area of the specialty or, three (3) years of professional legal experience as an attorney for State or Federal administrative agencies, which shall have involved a significant amount of the specialized legal work, or, two (2) years of unique specialized legal experience.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, applicants must complete a Division of Law attorney application for employment, found at http://www.nj.gov/oag/law/pdf/dagapp-form-fill_rev012618.pdf and then send the completed application along with a resume, cover letter indicating vacancy #18-162, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample with your name on it, and a copy of your unofficial law school transcript. All items must be sent together, in one package, before the closing date of July 27, 2018 to:

Recruitment Coordinator		Recruitment Coordinator
LPS.Humanresources@njoag.gov	**-OR-**	Office of the Attorney General
		P.O. Box 081, Trenton, NJ 08625-0085

Current Division of Law employees need only send a resume and cover letter.

ALL ITEMS MUST BE SUBMITTED TOGETHER IN ONE PACKAGE.

If submitting your documents via email you must include #18-162 in the subject-line.

Please do not submit your documents in duplicate; choose one delivery method: email or hard copy.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.