

# State of New Jersey

PHILIP D. MURPHY
Governor

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
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GURBIR S. GREWAL Attorney General

SHEILA Y. OLIVER *Lt. Governor* 

JENNIFER E. FRADEL
Administrator

## March 19, 2019 NOTICE OF JOB VACANCY #19-72

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

**TITLE:** Deputy Attorney General 1

(Section Chief - Consumer Fraud Prosecution Section)

**SALARY:** \$91,735.50 to \$128,425.42

(Departmental salary cap at \$128,000.00)

**LOCATION:** Division of Law

Affirmative Civil Enforcement Practice Group

Consumer Fraud Prosecution Section

124 Halsey Street Newark, NJ

### **NUMBER OF POSITIONS AVAILABLE:** One (1)

<u>DUTIES</u>: Under the supervision of Assistant Attorneys General in the Affirmative Civil Enforcement Practice Group, will oversee the Consumer Fraud Prosecution Section, which addresses violations of the New Jersey Consumer Fraud Act, the Charitable Registration and Investigation Act, and more; provides counsel and representation to all of the Consumer Fraud Prosecution Section's clients; plans and manages the supervision and operations of the Section; assigns matters and supervises all Deputy Attorneys General in the Section; evaluates the performance of assigned Deputy Attorneys General; conducts case file reviews; performs other duties as required.

#### REQUIREMENTS

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

**EXPERIENCE:** Five (5) years of experience as a practicing attorney, two (2) years of which shall have been in a supervisory capacity.

<u>LICENSE:</u> Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, applicants must complete a Division of Law attorney application for employment, found at <a href="http://www.nj.gov/oag/law/pdf/dagapp-form-fill rev012618.pdf">http://www.nj.gov/oag/law/pdf/dagapp-form-fill rev012618.pdf</a> then forward the completed application, along with a resume, cover letter indicating vacancy #19-72, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample unedited by others, and a copy of your unofficial law school transcripts. All items must be submitted together, in one package, before the closing date of <a href="https://www.nj.gov/oag/law/pdf/dagapp-form-fill rev012618.pdf">https://www.nj.gov/oag/law/pdf/dagapp-form-fill rev012618.pdf</a> then forward the completed application, along with a resume, cover letter indicating vacancy #19-72, a copy of your unofficial law school transcripts. All items must be submitted together, in one package, before the closing date of <a href="https://www.nj.gov/oag/law/pdf/dagapp-form-fill rev012618.pdf">https://www.nj.gov/oag/law/pdf/dagapp-form-fill rev012618.pdf</a> then forward the completed application, along with a resume, cover letter indicating vacancy #19-72, a copy of your unofficial law school transcripts. All items must be submitted together, in one package, before the closing date of <a href="https://www.nj.gov/oag/law/pdf/dagapp-form-fill rev012618.pdf">https://www.nj.gov/oag/law/pdf/dagapp-form-fill rev012618.pdf</a> then forward the completed application, along with the Supreme Court of New Jersey, a legal writing sample unedited by others, and a copy of your unofficial law school transcripts. All items must be submitted together, in one package, before the closing date of <a href="https://www.nj.gov/oag/law/pdf/dagapp-form-fill rev012618.pdf">https://www.nj.gov/oag/law/pdf/dagapp-form-fill rev012618.pdf</a> to:

Recruitment Coordinator LPS.Humanresources@njoag.gov

-OR-

Office of the Attorney General P.O. Box 081 Trenton, NJ 08625-0085

#### Current Division of Law employees need only send a resume and cover letter.

If submitting your documents via email you must include #19-72 in the subject-line.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

