



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
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Lt. Governor

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Attorney General

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Administrator

March 19, 2019
NOTICE OF JOB VACANCY
#19-87

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

- TITLE: Deputy Attorney General 2 (Assistant Section Chief - Health and Human Services Section)
SALARY: \$79,247.71 to \$114,890.41
LOCATION: Division of Law, Administrative Practice Group, Health and Human Services Section, Richard J. Hughes Justice Complex, Trenton, NJ

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the supervision of the Assistant Attorneys General in charge of the Administrative Practice Group and/or the Section Chief of the Health and Human Services Section, provides counsel and representation to the Department of Human Services and the Department of Health; assists with planning and managing the supervision and operations of the Section; assigns matters and supervises Deputy Attorneys General in the Section; litigates and supervises litigation, as needed; evaluates the performance of assigned Deputy Attorneys General; conducts case file reviews; and, performs other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

PREFERENCE: Preference will be given to applicants who demonstrate experience in the areas of environmental law, administrative practice, civil litigation, contracts and real estate transactions.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, applicants must complete a Division of Law attorney application for employment, found at http://www.nj.gov/oag/law/pdf/dagapp-form-fill_rev012618.pdf then forward the completed application, along with a resume, cover letter indicating vacancy #19-87, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample unedited by others, and a copy of your unofficial law school transcripts. All items must be submitted together, in one package, before the closing date of April 2, 2019 to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Office of the Attorney General
P.O. Box 081
Trenton, NJ 08625-0085

Current Division of Law employees need only send a resume and cover letter.

If submitting your documents via email you must include #19-87 in the subject-line.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

