



State of New Jersey

PHILIP D. MURPHY  
Governor

OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 080  
TRENTON, NJ 08625-0081

GURBIR S. GREWAL  
Attorney General

SHEILA Y. OLIVER  
Lt. Governor

JENNIFER E. FRADEL  
Administrator

March 19, 2019  
NOTICE OF JOB VACANCY  
#19-90

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

**TITLE:** Deputy Attorney General 2  
(Assistant Section Chief – Pensions and Financial Transactions Section)

**SALARY:** \$79,247.71 to \$114,890.41

**LOCATION:** Division of Law  
Financial Affairs and State Contracting Practice Group  
Pensions and Financial Transactions Section  
Richard J. Hughes Justice Complex, Trenton, NJ

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the supervision of the Assistant Attorneys General in charge of the Financial Affairs and State Contracting Practice Group and the Section Chief of the Pensions and Financial Transactions Section, will provide counsel and representation to the Division of Pensions and Benefits, the various State pension and health boards and committees in the Department of Treasury; is responsible for assisting in the oversight and management of the Section, including staff supervision; representing the Section’s clients; and performs other duties as required.

**REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey required.

**EXPERIENCE:** Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

**LICENSE:** Appointee will be required to possess a driver’s license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, applicants must complete a Division of Law attorney application for employment, found at [http://www.nj.gov/oag/law/pdf/dagapp-form-fill\\_rev012618.pdf](http://www.nj.gov/oag/law/pdf/dagapp-form-fill_rev012618.pdf) then forward the completed application, along with a resume, cover letter indicating vacancy #19-90, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample unedited by others, and a copy of your unofficial law school transcripts. All items must be submitted together, in one package, before the closing date of **April 2, 2019** to:

Recruitment Coordinator  
[LPS.Humanresources@njoag.gov](mailto:LPS.Humanresources@njoag.gov)

-OR-

Office of the Attorney General  
P.O. Box 081  
Trenton, NJ 08625-0085

**Current Division of Law employees need only send a resume and cover letter.**

*If submitting your documents via email you must include #19-90 in the subject-line.*

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

