September 15, 2021
NOTICE OF JOB VACANCY
#21-321

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 2
(Assistant Section Chief)

SALARY: $91,134.87 to $132,123.93

LOCATION: Division of Law
Tort Litigation and Judiciary Section
25 Market Street
Trenton, NJ 08635

NUMBER OF POSITIONS AVAILABLE: One (1)

The Tort Litigation & Judiciary (TLJ) Section's members are the defenders of the State and its many departments and agencies, as well as State officials and employees, when sued in any tort (personal injury) lawsuit and in many civil rights lawsuits. They also defend certain sue-and-be-sued governmental entities, such as New Jersey Transit, and their employees, in such lawsuits. The section provides representation in matters originating in North Jersey counties.

DUTIES: The Assistant Section Chief works under the supervision of the Assistant Attorneys General in the Litigation Practice Group, and the Section Chief of the TLJ Section, to provide counsel and representation to the Section's clients; assists with planning and managing the supervision and operations of the Section; assigns matters and supervise Deputy Attorneys General in the Section; litigates and supervises litigation, as needed; evaluates the performance of assigned Deputy Attorneys General; conducts case file reviews; and performs other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If qualified, applicants must complete a Division of Law attorney application for employment found at www.nj.gov/oag/dol-hiring. While completing the application you will be instructed to upload supporting documents including but not limited to: a resume, cover letter indicating interest in job vacancy announcement #21-321, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample (unedited by others), a copy of your unofficial law school transcripts (self-prepared transcripts are not acceptable), and an Affirmative Action form. All items must be submitted together, in one package, via the DOL online attorney application portal, on or before the closing date of _October 15, 2021._

Current Division of Law employees need only submit a resume and cover letter **to:**
DOL.Applicant@law.njoag.gov
Current DOL employees must indicate #21-321 - Assistant Section Chief, TLJ in the subject line.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.