



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN
Attorney General

TAHESHA L. WAY
Lt. Governor

ERIN ZIPPEL
Chief Administrative Officer

November 9, 2023 NOTICE OF JOB VACANCY #23-673

Opportunities currently exists in the unclassified service with the Department of Law and Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 2
(Assistant Section Chief)

SALARY: \$110,546.27 to \$158,260.13

LOCATIONS: [Division of Law](#)
Litigation Practice Group
Employment Litigation Section
Richard J. Hughes Justice Complex
25 Market Street, Trenton, NJ 08625

NUMBER OF POSITIONS AVAILABLE: Four (4)

DUTIES: Under the supervision of the Section Chief, Assistant Attorneys General and Deputy Director, the Assistant Section Chief for the Litigation Practice Group in the Employment Litigation Section will assign and supervise the work of the deputies in the Section; aid in planning and managing the operations of the Section;; evaluate the performance of and conduct case file reviews with deputies in the Section; work with and manage outside counsel in employment litigation matters;; and perform other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

PREFERENCE: Preference will be given to applicants who possess strong employment litigation experience in both State and Federal court with demonstrated ability to handle employment litigation cases as trial counsel. Please supplement the resume to outline employment litigation experience.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. You are also required to apply via the NJ CSC SAME website. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call CSC at 609-292-4144, option 3.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, applicants must submit for consideration via the DOL online attorney application portal found here: www.njoag.gov/dolatty/ indicating interest in vacancy #23-673 with desired Section preference. All items must be submitted on or before the closing date of **December 9, 2023**.

Current DOL employees need only send a current resume and cover letter to DOL Applicant

DOL.Applicant@law.njoag.gov and must indicate #23-673 Assistant Section Chief, Appellate or ELS in the subject-line.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

