



State of New Jersey

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

MATTHEW J. PLATKIN
Attorney General

ERIN ZIPPEL
Chief Administrative Officer

December 8, 2023
NOTICE OF JOB VACANCY
#23-736

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Assistant Attorney General
(Deputy Director - Environmental & Clean Energy Practice Group)

SALARY: \$163,000.00

LOCATION: [Division of Law](#)
Richard J. Hughes Justice Complex
25 Market Street, Trenton, NJ 08625

NUMBER OF POSITIONS AVAILABLE: One (1)

The Environmental & Clean Energy Practice Group (“ECE”) includes the following Sections: (1) Environmental Enforcement & Environmental Justice; (2) Environmental Permitting & Counseling; and (3) Public Utilities. These Sections assist with a number of varied duties, including: (1) bringing affirmative actions on behalf of the Department of Environmental Protection (“DEP”) to compel the clean-up of contaminated sites across the State—guided in significant part by principles of environmental justice—including enforcement actions in communities overburdened by a history of environmental contamination and neglect actions involving new and emerging contaminants presenting risks to human health and the environment, and actions to addressing the harms of climate change; (2) defense of permitting and regulatory decisions made by the DEP and other State agencies; (3) counseling the DEP and other State agencies on a range of environmental and energy matters; (4) providing legal representation and counseling to the Board of Public Utilities (“BPU”) in matters involving a wide range of public utilities, including water, natural gas, electricity, and cable services; and (5) counseling the BPU on energy efficiency and renewable energy initiatives. These Sections’ diverse work includes a broad range of investigations, litigation in numerous state, federal and administrative forums, affirmative federal facing regulatory action, and the aforementioned counseling duties. This position offers a unique opportunity to direct the work of a well-staffed practice group, which currently includes approximately seventy lawyers who help administer the litigation and regulatory frameworks that protect the air, land, and water of our state from pollution, environmental contamination, dumping, and the effects of climate change.

DUTIES: Under the supervision of the Director of the Division of Law, the Deputy Director will oversee management of ECE and its Sections. The Deputy Director will work with the Director, other executive management, and attorneys in ECE to oversee and direct all aspects of the practice group, which may involve screening of matters, pre-litigation investigation, pleadings, discovery, motion practice, settlement negotiation, mediation, trial work, appellate briefings, and multistate efforts. The Deputy Director will oversee administrative activities necessary for the efficient functioning of the Division with specific emphasis on ECE, including the development, in consultation with state agencies, of policy, guidance, and strategic planning for affirmative enforcement initiatives, regulatory programs, and priority projects advanced by ECE; the interpretation and analysis of related laws, regulations and other official instrumentalities; and oversee extensive research and writing on complex legal issues. The Deputy Director will also oversee counseling and litigation for represented client agencies; work with and manage outside counsel; participate in evaluation of attorneys; and will perform other related duties as assigned.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of professional legal experience as an attorney at law of the State of New Jersey in the area of the specialty or, three (3) years of professional legal experience as an attorney for State or Federal administrative agencies, which shall have involved a significant amount of the specialized legal work, or, two (2) years of unique specialized legal experience.

LICENSE: Appointee will be required to possess a driver’s license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

PREFERENCE: Preferred status will be provided to applicants with 10 or more years of legal experience in affirmative casework.

SAME APPLICANTS: If you are applying under the NJ CSC “SAME” program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. You are also required to apply via the NJ CSC SAME website. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call CSC at 609-292-4144, option 3.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only and required supporting documentation required when filing the online application. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, applicants must complete a Division of Law attorney application for employment, found at www.njoag.gov/dolatty/ indicating interest in vacancy #23-736. All items must be submitted via the DOL online attorney application portal on or before the closing date of **January 8, 2024**.

*Current Division of Law employees need only submit a resume and cover letter to: DOL.Applicant@law.njoag.gov
Current DOL employees must indicate #23-736 – Deputy Director, ECE PG in the subject line.*

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

