

**NORTHEAST NEW JERSEY LEGAL SERVICES  
MANAGING ATTORNEY- FAMILY UNIT**

Northeast New Jersey Legal Services (NNJLS) seeks a Managing Attorney to supervise its Family Law Unit. The position is full-time with the ability to work a hybrid schedule.

Northeast New Jersey Legal Services' mission is to ensure equal access to justice for low-income residents of Bergen, Hudson, and Passaic Counties, New Jersey. In order to accomplish this mission, NNJLS provides a full array of free legal services in civil matters, including legal representation, advocacy, advice, community legal education, and other legal services.

**Location:** Northeast New Jersey Legal Services provides services in Bergen, Hudson, and Passaic Counties. Offices are within easy commuting distance from Northern New Jersey and New York City via public transportation.

**Position Description:** The Managing Attorney will supervise the work of all family unit casehandlers including paralegals. Supervision includes but is not limited to, reviewing and approving all litigation and appeals handled by the unit, designing and implementing unit priorities and case handling protocols, providing training to new attorneys, overseeing the overall performance and day-to-day activities of the unit, and working alongside other managers to ensure the efficient and effective delivery of services. The Managing Attorney will also carry a limited caseload and participate in community education and outreach. Some travel may be required between offices.

**Position Qualifications:** The Managing Attorney must be admitted to practice law in the State of New Jersey and have at least five years of Family Law practice experience. Excellent writing and oral advocacy skills are also required. Prior Legal Services experience or a demonstrated commitment to legal assistance for the disadvantaged is preferred. Prior supervisory experience is a plus. NNJLS offers a positive workplace among colleagues who enjoy and are passionate about their work. We encourage a supportive, team work environment, with work-life balance.

NNJLS provides an attractive salary starting at \$86,000 commensurate with experience, and a generous fringe benefits package. NNJLS is an equal opportunity employer, including supporting individuals with a disability and veterans. For more information about NNJLS visit [www.northeastnjlegalservices.org](http://www.northeastnjlegalservices.org)

Please submit your resume and a cover letter detailing your qualifications and interest in the position to: HRNNJLS@LSNJ.ORG