



PHIL MURPHY
Governor

SHEILA OLIVER
Lt. Governor

State of New Jersey
Office of the Public Defender
Human Resources
25 Market Street, 1st Floor
P.O. Box 850
Trenton, New Jersey 08625-0850

JOSEPH E. KRAKORA
Public Defender

June 19, 2023

EMPLOYMENT OPPORTUNITY
NEW JERSEY OFFICE OF THE PUBLIC DEFENDER
CLOSING DATE: July 14, 2023

OPEN TO: Anyone who meets the education and experience requirements listed in the announced title.

POSITION: Diversity, Equity, Inclusion and Belonging (DEIB) Officer
Government Representative 1 (Unclassified)

LOCATION: Office of the Public Defender
PD MANAGEMENT OFFICE
25 Market Street
Trenton, NJ 08625

SALARY: Salary Commensurate with Experience (Salary Range \$115,000 - \$150,000)

DEFINITION: Under supervision of the Public Defender, leads the planning, development, and implementation of proactive DEIB policies, programs, and initiatives that assist NJOPD in advancing equity and inclusion in its workplace and in its service to the people of New Jersey. The DEIB Director will collaborate with various levels of OPD Management to build and promote a culture of empathy, transparency, and conversation to foster DEIB in the Agency's talent pipeline, as part of NJOPD's recruitment efforts, retention efforts, education and professional development and training, administrative and legal policy, and client service.

EXPERIENCE: A successful candidate will have knowledge about DEIB trends, practices, and analytics and experience leading DEIB work. In addition, we are looking for candidates that are committed to valuing DEIB, have a thorough understanding in terms of implicit/explicit bias, promote cultural competence, have an ability to drive employee engagement and have managed complex issues of social justice.

Preferred applicants will also have some knowledge and understanding about the work of the NJ Office of the Public Defender.

Three (3) years of experience involving one or more of the following: 1) organization; 2) management operation; 3) operational methods; 4) administrative practices; 5) review, analysis, and evaluation of budget; or 6) data processing applications. Such experience shall have included responsibility for the recommendation, planning, and/or implementation of improvements in a business or government agency.

EDUCATION: Graduation from an accredited college or university with a bachelor's degree.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within Executive Branch or from another State of New Jersey Appointing Authority without a break in service greater than seven days but whose residence outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

****This position may be eligible to work remotely for up to two days in a calendar week.****

SAME APPLICANTS: If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call CSC at (833) 691-0404.

RESUME SUBMITTAL: Candidates possessing the requirements listed above, should forward a current resume and cover letter via email to OPDDEIB@opd.nj.gov. **Cover letter to be addressed to:**

William Wander
Human Resources
Office of the Public Defender
P.O. Box 850
Trenton, NJ 08625-0850

JOB POSTING AUTHORIZED BY: /s/ *William Wander*
William Wander, Director of Human Resources

New Jersey is an Equal Opportunity Employer